

**Youth Development, Inc. (YDI)**  
**Agenda**  
**October 23, 2025 - 5:30pm - 8:00pm**  
**3451 Candelaria Ave. NE Suite G**  
**BOD Meeting Agenda – In person/Teams**

**5:30 pm - Call to Order – Carl Broach, Chair**

**5:30pm - 5:35pm Introduction of Guests**

**5:35 – 5:50pm YDI Employee Recognitions**

**At this point in the meeting, any item on the Consent Agenda may be withdrawn for individual discussion or action or referred back to the appropriate Board Committee for further review and consideration.**

**5:50pm - 6:00pm-Approval of Consent Agenda Items: (Discussion/Action)**

**Approval of Minutes – Board Meeting for August 26, 2025**

**Resolution #25-10-01 Youth Development, Inc. Board of Directors approve,**

VP Report of Head Start Early Head Start for the month of August and September 2025 data

**Resolution #25-10-02 Youth Development, Inc. Board of Directors approve,**

Head Start Early Head Start Credit Card Report for the month August and September 2025

**Resolution #25-10-03 Youth Development, Inc. Board of Directors approve,**

Head Start Early Head Start Financial Budget Reports for the months of August and September 2025

**Resolution #25-10-04 Youth Development, Inc. Board of Directors approve,**

CEO Credit Card Expense Report August and September 2025

**Resolution #25-10-07 Youth Development, Inc. Board of Directors approve,**

City of Albuquerque - Contracts ABQ Against Violence, Project Evo and Gateway

**Resolution #25-10-16 Youth Development, Inc. Board of Directors approval,**

of the appointment of Ms. Lorena Gonzalez as a YDI Head Start Policy Council member as a Community Representative. Attached is her letter of interest and resume.

**6:00pm – 6:30pm - YDI Wage Compensation Study - Donna Martinez, VP HR**

**Resolution #25-10-08 Youth Development, Inc. Board of Directors approve,**

Acceptance of the wage compensation analysis completed by Southwestern HR Consulting, Inc.

**6:30pm– 6:45pm Approval of YDI Annual Budget - Tanya Brown, CFO**

**Resolution #25-10-09 Youth Development, Inc. Board of Directors approval,**

YDI FY26 Annual Budget

**6:45pm – 7:05pm VP of Early Childhood Education Report – Debra Baca, Patricia Rodriguez**

**Resolution #25-10-10 Youth Development, Inc. Board of Directors approve,**

Revised Head Start Corrective Action Plan to be submitted to the Administration of Children and Families (ACF)

**Resolution #25-10-11 Youth Development, Inc. Board of Directors approve,**

Head Start Self-Assessment for 2025/2026 School Year.

**7:40pm – 7:45pm Board Chair Report – Mr. Carl Broach, Chair**

**7:45pm – 7:55 pm CEO Report - Robert Chavez, CEO**

ECECD Charl Care Facility Loan to the State of NM ECECD

**Resolution #25-10-12 Youth Development, Inc. Board of Directors approval,**

For the CEO to submit and engage in all activities related to securing a childcare facility loan to the State of New Mexico Early Childhood Education & Care Department for Candelaria Complex (3401 Candelaria Rd NE Suite E/G, Albuquerque, NM 87107)

**Resolution #25-10-13 Youth Development, Inc. Board of Directors approval,**

For the CEO to submit and engage in all activities related to securing a childcare facility loan to the State of New Mexico Early Childhood Education & Care Department for securing a childcare facility loan for Heights Head Start Center Annex (2520 Virginia St NE, Albuquerque, NM 87110)

**Resolution #25-10-14 Youth Development, Inc. Board of Directors approval,**

The revision of the YDI Procurement Policy to increase the threshold from \$5,000. To \$10,000 for Federal Equipment and Capital Expenditures (including the Capital Asset Listing and Disposal of Equipment) to align with Federal Regulations

**7:45pm – 7:55 pm – Closed Session for discussion and/or determination of a limited personnel matter pursuant to NMSA 1978, § 10- 151H(2) CEO FY2024 and FY2025 Performance Evaluation and Compensation.**

*Carl to read: The meeting may be closed to the public during this portion of the agenda pursuant to the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(1), (3) and/or (7). Closed session is limited to discussion of the matter(s) identified in the motion and any final action will take place after, on the record and in open session.*

*Carl will request a vote to move into Closed Session*

*Following the vote: Carl will motion – I move that the YDI Board enter into closed session as authorized by Section 10-15-1(H)(2) NMSA 1978, to discuss limited personnel matters pertaining to the annual performance evaluations and compensation of the Chief Executive Officer.”*

*The YDI Board of Directors will convene in closed session as authorized by the New Mexico Open Meetings Act, Section 10-15-1(H)(2) NMSA 1978, for the purpose of discussing limited personnel matters related to the annual performance evaluation and compensation of the Chief Executive Officer.*

*Following the closed session, the Board will reconvene in open session. Consistent with Section 10-15-1(I) NMSA 1978, the Board Chair will state for the record that the matters discussed in the closed session were limited only to those specified in the motion to close, and no action was taken during the closed session*

**This will be approved in Open Session: Resolution 25-10-15 Youth Development, Inc. Board of Directors approval, of the CEO Performance Evaluations and agreed upon Amendment to the Memorandum of Agreement to the CEO Memorandum of Compensation.**

**Public Comment (2 minutes)**

**Board Engagement Opportunities Announcement**

**8:00 pm Adjournment**